

INDIAN INSTITUTE OF MANAGEMENT CALCUTTA

Diamond Harbour Road, Joka,
Kolkata - 700104

TENDER DOCUMENT

TENDER REFERENCE NO
IIMC/CC/LAN-Accessories/23 -24/02
DATE: April 26, 2023

FOR

Tender for Laying LAN Cables and installing other accessories
and Dressing Switch Racks in Various Places in IIMC Campus

PART I –GENERAL INFORMATION

1. Last Date and Time for Submission of Bids . May16, 2023 at 1600 hours.

2. Manner of Depositing the Bids .

(a) Bids must be uploaded in CPP Portal till the deadline for submission mentioned in Tender Document

(b) No manual Bids shall be made available or accepted for submission (except for originals of scanned copies as per subclause above). Bidder must comply with the conditions of the eProcurement portal, including registration, compatible Digital Signature Certificate (DSC) etc. In the case of downloaded documents, Bidder must not make any changes to the contents of the documents while uploading, except

9. Price must be quoted on F.O.R at IIMC, Destination basis by road inclusive of Packing, Forwarding, Freight Charge, Transit Insurance and any other charges as applicable. The consignee for the contract is Administrative Officer (Purchase), Indian Institute of Management Calcutta.

10. The approval or rejection to tenders(s) rests with Competent Financial Authority (CFA) as applicable, who reserves to himself the right of rejecting any tender in whole or in part of any item in whole or in part in respect of any or all the delivery points shown in the schedule of requirements in Part II or RFP without cause assigned.

11. These instructions on "Invitation of Bid" are to be signed by you and returned along with your bids.

Bidder's may submit EMD through NEFT or RTGS or Bank Transfer or Direct Credit at the following account before 16-05-2023 at 1500 hrs.

Name of beneficiary: Indian Institute of Management Calcutta

Address: IIM Joka Branch, D. H. Road, Kolkata –700 104.

Account No.: 10120246705

Name of the Bank: State Bank of India Branch

Address: IIM Calcutta

IFSC Code: SBIN0006210

- (d) All materials used should be of as per required quality and standard as defined below (as mentioned in BOQ). For the material used/ supplied the same will be checked and approved by the Computer Centre. In case, it is found at some stage that the quality supplied/to be supplied is inferior the goods in question will be rejected or the contract will be cancelled and Successful Bidder will be black listed.
- (e) Before quoting the rates, the agency/firm are advised to visit and inspect the site and working conditions thereof to assess and plan for the successful execution of work.
- (f) The successful bidder shall be responsible for full execution of the contract and shall not in any case assign or sublet ordered items or part thereof to any other party. Failure to do so will attract cancellation of the order.
- (g) All works related to this tender should be completed to entire satisfaction of the IIM Calcutta, failing which the IIM Calcutta will have right to cancel the work order and no payment will be made in that case.
- (h) Any defect found in the work carried out by the successful bidder will have to be rectified free of cost by the Successful Bidder.
- (i) All precautionary/safety measures as necessary should be adopted by the agency/firm while executing the work to avoid any miss happening and loss caused due to the agency's negligence.
- (j) The successful bidder shall take all necessary precautions to ensure safety and security of their workmen and shall be responsible for any injury that might occur to person/s and bear all cost towards insurance/treatment/compensation of them. Necessary insurance cover shall be made by the Successful Bidder. Further, the Successful Bidder shall have to comply with the provisions of all prevailing Labour Laws relating to the work assignment.
- (k) The Successful Bidder shall take all necessary precautions to prevent any damage that may cause towards any Institute's property during the course of execution of the contract and they will be liable to make good the same at their cost.
- (l) The representatives of the Successful Bidder should be available on telephone and also on mobile to enable this Institute to call them in emergency situation. Therefore, telephone as well as mobile number(s) and address will also be provided to IIM Calcutta.
- (m) Each page of the quotation is to be signed by the tenderer and duly stamped.
- (n) All disputes arising out of this contract shall be referred to the sole arbitration of the Director, IIM Calcutta. The venue of arbitration shall be in Kolkata only.
- (o) IIM Calcutta reserves the right to reject any or all tender(s) without assigning any reason. The decision of IIM Calcutta in this regard shall be final. No enquiries in this regard shall be entertained. Correspondence during tendering process may invite disqualification.
- (p) The quoted rate will remain valid for a period of 75 days from the date of opening of price bid. Work should be completed within the specified date from the date of issue of the Letter of Intent /Work Order.
- (q) The quoted rate should be comprehensive one inclusive of supply of material, labour charges, hire charges of tools & tackles, scaffolding, plant & machinery etc., to execute the total Scope of Work as per Appendix 'A' to this RFP.

(r) The rate quoted by the Successful Bidder shall also be inclusive of all taxes, duties, transportation charges and other statutory payments and will not be subject to any fluctuation due to any increase in any effect .

(s) A tenderer who proposes any alteration of the conditions laid down or proposes any other condition of any description whatsoever is liable for rejection.

4. Bidders Information . Vendors are required to submit essential details in respect of their firms/company as per Appendix 'B' to this RFP as a part of technical evaluation.

5. Time Schedule of Delivery & Installation:

1. Delivery of the Equipment Deliveries of the equipment and accessories are to be made within (two) weeks from the date of handing over the purchase order (online or offline) Items are required to be delivered at Indian Institute of Management Calcutta, in full quantity, as requested together with challan in duplicate and bill is to be submitted in triplicate duly affixed with revenue stamp. No delay will be accepted at any time beyond the stipulated date/time as given in the supply order. It is informed that the user has right to cancel the Contract unilaterally in case items are not received within the contracted delivery period and as per prescribed quality specifications. Extension of contracted delivery period will be at the sole discretion of the Customer with applicability of LD clause.

2. Installation: The work shall be completed strictly within (Six) weeks from the date of receipt of the purchase order. A joint program of execution of the work will be prepared after the award of work. The vendor shall scrupulously adhere to these targets and program and deploy adequate personnel, requisite equipment etc. at site.

PART III - STANDARD CONDITIONS OF RFP

1. Bidder is required to give confirmation of their acceptance of the Standard Conditions of the Request for Proposal mentioned in succeeding paragraphs which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Bidder the Contract) as selected by the Customer. Failure to do so may result in rejection of the Bid submitted by the Bidder.
2. Law. The Contract shall be considered and made in accordance with the laws of the Republic of India. The contract shall be governed by and interpreted in accordance with the laws of the Republic of India.
3. Effective Date of the Contract. The contract will be in effect from the day of issue of work order.
4. Arbitration. That in the event of any dispute or differences arising under the contract so executed and which could not be resolved through mutual discussions. In such circumstances, the customer and Bidder may agree for arbitration. Director, IIMC will appoint arbitrator or a cell of arbitration on his behalf to resolve the disputes. The decision of arbitrator taken after due consideration of factors brought out by both parties shall be final and binding. The venue of the arbitration shall be at the discretion of the arbitrator, Subject as aforesaid, the Arbitration Act and the rules there-under, the statutory modification thereof, for the time being in force, shall be deemed to apply to the arbitration proceedings under this condition.
5. Penalty for use of Undue influence. The Bidder undertakes that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the BUYER or otherwise in procuring the Contracts or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present Contract or any other Contract with the Government of India for showing or forbearing to show favour or disfavour to any person in relation to the present Contract or any other Contract with the Government of India. Any breach of the aforesaid undertaking by the Bidder or any one employed by him or acting on his behalf shall be deemed to be a breach of the Contract.

(d) The BUYER has noticed that the successful bidder has utilized the services of any Indian/ Foreign agent in getting this contract and paid any commission to such individual/ company etc.

(e) As per decision of the Arbitration Tribunal.

(f) The successful bidder fails to supply the desired standard of item/items even after three written reminders.

(g) If the successful bidder fails to deliver the items as per approved specification/ quality and tries to supply substitute/substandard items.

(h) The successful bidder uses illegal means to influence or bribe the staff dealing with the Bidder

9. Notices. Any notice required or permitted by the contract shall be written in the English language and may be delivered personally or may be sent by FAX/airmail or registered pre-paid mail/airmail, addressed to the last known address of the party to whom it is sent.

10. Transfer and Sub-letting. The Bidder has no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof.

11. Amendments. No provision of present Contract shall be changed or Modified in any way (including this provision) either in whole or in part except Present Contract by an instrument in writing made after the date of this Contract and signed on behalf of both the parties and which expressly states to amend the present contract.

12. Taxes and Duties: -

(a) If Bidder desires to ask for GST extra, the same must be specifically stated. In the absence of any such stipulation, it will be presumed that the prices include all such charges and no claim for the same will be entertained.

(b)

PART IV –SPECIALCONDITIONS OF RFP

1. The Bidder is required to give confirmation of their acceptance of Special Conditions of the RFP mentioned in succeeding paras which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Bidder in the Contract) as selected by the Customer. Failure to do so may result in rejection of Bid submitted by the Bidder. A certificate for compliance of all the Terms and Conditions of this RFP be submitted as per Appendix 'C' to this RFP
2. Performance Guarantee. The Earnest money deposit will be kept for successful bidder as a Performance Guarantee.
3. Option Clause. The contract shall have an option Clause, wherein the BUYER exercise an option to procure an additional 25% (TWENTYFIVEPERCENT) of the original contracted quantity in accordance with the same terms & conditions of the present contract. This will be applicable within the currency of contract. The bidder is to confirm the acceptance of the same for inclusion in the contract will be entirely the discretion of the BUYER

(j) On receipt of final payment, SELLER should furnish a

- (ii) The contract is terminated for any reason whatsoever.
- (c) The BUYER shall promptly notify in writing to the SELLER if during the period above, the supplied goods/ stores/ articles are discovered not to conform to the description and quality or have deteriorated, otherwise than by fair wear and tear (the decision of the BUYER that behalf being final and conclusive).
- (d) Upon receipt of such notice, the SELLER shall, within SEVEN (07) days (or within any other period, if stipulated in the contract), expeditiously repair or replace the defective Goods or parts thereof, free of cost, at the ultimate destination. The Bidder shall take over the replaced parts/ Goods after providing their replacements, and no claim shall lie on the Procuring Entity for such replaced parts/ Goods after that.
- (e) A penalty of 0.5% (HALF PER CENT) of the contract value for the delay in response time beyond specified time as detailed above shall be recoverable from the Performance/ Warrantee Guarantee. The maximum penalty for warranty failure will be 5% (Five percent) of the contract value during the whole warranty period. If there is further such delay after reaching this limit, BUYER shall be entitled to encashment of whole of Performance/ Warrantee Guarantee Bonds. In such an event, action for inordinate delays would also be taken as per the Rules and Regulations of Govt of India.
- (f) In case of any rectification of a defect or replacement of any defective Goods during the warranty period, the warranty for the rectified/ replaced Goods shall remain till the original warranty period.
- (g) If the SELLER having been notified, fails to rectify/ replace the defect(s) within SEVEN (07) days (or within any other period, if stipulated in the contract), it shall amount to breach of Contract for default, and the BUYER shall avail any or all remedial actions (r) 1 t f

PART V –EVALUATION CRITERIA & PRICE BID Formats

1. Evaluation Criteria. Only those bids which would successfully qualify in Technical Evaluation will be considered for Financial Bid.

(a) Only those Bids will be evaluated which are found to

Appendix 'A'

[Refer to Part II, Para 1, Para 3(s) and Part IV Para 1(b)]

SCHEDULE OF REQUIREMENTS Part II

3. IIMC reserves the right to inspect all phases of the vendor's operations to ensure conformity to the specifications. IIMC shall have engineers, inspectors or others duly authorized made ~~know~~ to the vendor, present during the progress of the work and such representatives shall have free access to the work at all times. The presence or absence of representatives of IIMC does not relieve the vendor of the responsibility for quality control in all phases of the work.

4. Vendor shall be solely responsible for making available all requisite installation equipment, special aids, tools, tackles and testing equipment, appliances etc. for executing the work.

BIDDER'S INFORMATION

(To be submitted as part of Technical bid on Company Letterhead, along with supporting documents, if any)

Bidder's Name and Complete Address : _____

1. Bidder/ Bidder particulars :

- (i) Name of the Company:.....
- (ii) Corporate Identity No. (CIN):
- (iii) Registration, if any, with The Procuring Entity:
- (iv) GeM Supplier ID (if registered with GeM, it is mandatory at the time of placement of Contract)
- (v) Place of Registration/ Principal place of business /LBod9.9(o)-3.7(6) (3.64)-3m

Appendix 'D'

[Refer to Part IV, Para 6(j)]

NO CLAIM CERTIFICATE

(On company Letterhead)

Bidder's Name and Complete Address _____

[Address and Contact Details]

Bidder's Reference No. _____ Date.....

To
The Director

Appendix 'E'

(Refer to Part IV, Para 12 and Para 15)

TECHNICAL SPECIFICATION OF GOODS AND VENDOR ELIGIBILITY CRITERIA

Technical Spec. Supply of Materials

Details of LAN cables and other items as per below table:

SL. No.	Description	MAKE	Qty	Uom
1	Cat6 Cable	Molex/commscope/Belden	4575	Mtr
2	24 Port Cat6 Jack Panel	Molex/commscope/Belden	3	Nos
3	Cat6 I/O with Face Plate & Back Box	Molex/commscope/Belden	60	Nos

Appendix 'F'
Price Bid Format

Sl no.	Item Description	Qty.	Unit	Unit Price (INR)	Taxes/ duties	Total Price (INR)
1	Cat6 Cable, Make Molex/Systimax/Belden	4575	Mtr.			
2	24 Port Cat6 Jack Panel, Make Molex/Systimax/Belden	3	Nos.			

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