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6. This RFP contains the following FORMS:-

- (a) Appendix 'A' – Schedule of Requirement/Scope of Work.
- (b) Appendix 'B' – Bidder's Information.
- (c) Appendix 'C' – Terms and Conditions Compliance Certificate.
- (d) Appendix 'D' – Bank Guarantee Format of Performance Security
- (e) Appendix 'E' – Technical Specification and vendor eligibility criteria.
- (f) Appendix 'F' – Price Bid
- (g) Appendix 'G' - Bid Security Declaration

1.





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1. \_\_\_\_\_ As per \_\_\_\_\_ to this RFP.
  2. \_\_\_\_\_. The minimum eligibility criteria are as under:-

- (k) All works related to this tender should be completed to entire satisfaction of the IIM Calcutta, failing which the \_\_\_\_\_ and no payment will be made in that case.
- (l) Any defect found in the work carried out by the successful bidder will have to be \_\_\_\_\_ by the Successful Bidder.
- (m) The representatives of the Successful Bidder should be available on telephone and also on mobile to enable this Institute to call them in emergency situation. Therefore, telephone as well as mobile number(s) and address must be provided to IIM Calcutta.
- (n) Each page of the quotation is to be signed by the tenderer and duly stamped.
- (o) IIM Calcutta reserves the right to reject any or all tender(s) without assigning any reason. The decision of I \_\_\_\_\_







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The Bidder is required to give confirmation of their acceptance of Special Conditions of the RFP mentioned

\_\_\_\_\_. NO Advance payments will be made.

\_\_\_\_\_. The process of bills of successful tender will be made by IIMC and payment will be made by Accounts Department of IIMC. Bills to be submitted by the vendor within FIFTEEN (15) days of completion of work/supply.

\_\_\_\_\_. The following fall clause will form part of the contract placed on successful Bidder:-

(a)

parties so affected shall take all reasonable steps to remedy the failure to perform and to keep the other party informed of the steps being taken to mitigate the effects of Force Majeure. In the event of Force Majeure lasting for more than THREE (03) days, either party may, following consultation with the other give a notice of termination.

\_\_\_\_\_. The BIDDER/ SERVICE PROVIDER guarantees to meet the specifications as per to this RFP.



(To be submitted as part of Technical bid on Company Letter-head, along with supporting documents, if any)

Bidder's Name and Complete Address: \_\_\_\_\_

1. \_\_\_\_\_ :

|      |   |  |
|------|---|--|
| i    | Name of the Company:                                |  |
| ii   | Corporate Identity No. (CIN):                       |  |
| iii  | Registration, if any, with The Procuring Entity:    |  |
| iv   | Place of Registration/ Principal place of business” |  |
| v    | Complete Postal Address:                            |  |
| vi   | Pin code/ ZIP code:                                 |  |
| vii  | Telephone nos. (with country/ area codes):          |  |
| viii | Mobile Nos.: (with country/ area codes):            |  |
| ix   | Contact persons/ Designation:                       |  |
| x    | Email IDs   |  |

2. \_\_\_\_\_ :

|     |  |  |
|-----|--|--|
| (a) | PAN  |  |
| (b) | Type of GST Registration as per the Act (Normal Taxpayer, Composition, Casual Taxable Person, SEZ, etc.)           |  |
| (c) | GSTIN number:  |  |
| (d) | Registered/ Certified Offices from where the Services would be supported and Place of Service Site for GST Purpose |  |
| (e) | Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts)                    |  |

Documents to be submitted: See 101 Tf .9874 0 T306 .47998 re f TD <0003>Tj /TT11 1 Tf 3.28n4.1<008to

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To  
The Director-in-Charge  
Indian Institute of Management Calcutta  
Diamond Harbour Road, Joka  
Kolkata - 700104, West Bengal

Whereas..... (name and address of the contractor) (hereinafter called "the contractor") has undertaken, in pursuance of contract no .....





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|    |  |  |           |          |  |
| 1. | Employment News                        | Recruitment (All Editions)<br>(English/Hindi/Urdu)     | 10x24     | B/W      |  |
| 2. | Economic Times<br>(Ascent)             | Delhi/Mumbai/Bangalore/<br>Chennai/ Hyderabad/ Kolkata | 8x15      | Col/ B/W |  |
| 3. | Times of India (Ascent)                | All India Edition                                      | 8x15      |          |  |
| 4. | Business Standard<br>(Hindi + English) | All Editions   | 8x15      | Col/B/W  |  |
| 5. | Economist                              | World Wide   | Unlimited |          |  |

