

Engineering Division

D.HROAD, P.O. JOKA, KOLKATA - 700104

Tender No. ED/IIMC/NIT/1/22 23/90

Date: 09/11/2022

NOTICE INVITING TENDER

1. Tender for **“Comprehensive maintenance contract of 275 AC units at IIMC Joka campus (1 year Contract from 01/02/2023 to 31/01/2024)”**.

Sealed percentage (%) rate tender in two bid system are invited by Indian Institute of Management Calcutta (i.e. IIMC) for the works **“Comprehensive maintenance contract of 275 AC units at IIMC Joka campus.”**

The two bid system of tender shall consist of Technical Bid (Envelope-I) duly sealed and superscribed with the words “Technical Bid” and “Price Bid” (Envelope-II) superscribed with the words “Price-Bid”. Both the envelopes shall be kept in third envelope duly superscribed with the words **“Comprehensive maintenance contract of 275 AC units at IIMC Joka campus 1 year Contract from 01/02/2023 to 31/01/2024”**. The works for **“to 31/01/2024” in the state of West Bengal**

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The brief scope of work in this tender shall include (but not limited to) providing all labour, materials, tools

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- J. The bidders are advised to submit their e-bids well before the e-bid due date. IIMCALCUTTA shall not be responsible for any delay in submission of e-bids for any reason including server and technical problems.
- K. The Technical and Price Bid shall be digitally signed by the Authorized Signatory of the bidder & submitted "on-line". The authorized signatory of the bidder must be in possession of Power of Attorney before submitting the digitally signed bid. Scanned copies of various documents can be prepared in .pdf file format.
- L. Any tender received without original Earnest Money and Tender document fee in the form as specified in NIT shall not be accepted/considered and shall be summarily rejected.
- M. Physical submission of the documents is to be as per the following pattern maintaining the serial mentioned herein in one envelop only (The documents may be spirally binded to avoid loss of document with page numbering. The Demand draft may be pinned up):
 - i. Duly filled up self-attested Checklist issued with NIT.
 - ii. Letter of Undertaking for acceptance of tender conditions
 - iii. Original Demand Draft for Earnest Money
 - iv. Original Demand Draft for Tender document fee.
 - v. The self-attested copy of Notice Inviting Tender.
 - vi. Photocopy of Valid Trade License
 - vii. Photocopy of GST Registration Certificate and latest return (GSTR 1)
 - viii.