



**INDIAN INSTITUTE OF MANAGEMENT CALCUTTA  
DIAMOND HARBOUR ROAD  
KOLKATA – 700104**

**NOTICE INVITING TENDER**

**FOR**

**EMPANELMENT OF OUTSOURCING AGENCY AT  
L 1 RATE FOR PROVIDING MANPOWER TO  
INDIAN INSTITUTE OF MANAGEMENT CALCUTTA  
FOR A PERIOD OF**

# **NOTICE INVITING TENDER**

**NIT REFERENCE NO & DATE: IIMC/NIT/PROC/OSA/I/2023 24 DATE 01 MAY 2023**

**For “EMPANELMENT OF OUTSOURCING AGENCY AT L 1 RATE FOR PROVIDING MANPOWER TO INDIAN INSTITUTE OF MANAGEMENT CALCUTTA FOR A PERIOD OF FIVE YEARS”**

À

<b>Tender Information Summary (TIS)</b>	
<b>1. Basic Tender Details</b>	
Tender Title	<b><i>EMPANELMENT OF OUTSOURCING AGENCY AT L 1 RATE FOR PROVIDING MANPOWER TO INDIAN INSTITUTE OF MANAGEMENT CALCUTTA FOR A PERIOD OF FIVE YEARS</i></b>
Tender Ref.	IIMC/NI h ~ Ú — dd R ^

## **NOTICE INVITING TENDER**

**NIT REFERENCE NO & DATE: IIMC/NIT/PROC/OSA/I/2023 24 DATE 01 MAY 2023**

**For “EMPANELMENT OF OUTSOURCING AGENCY AT L 1 RATE FOR PROVIDING MANPOWER TO INDIAN INSTITUTE OF MANAGEMENT CALCUTTA FOR A PERIOD OF FIVE YEARS”**

<b>4. Eligibility to Participate</b>	
Is this item reserved for exclusive Procurement from MSEs	NO
Nature of Bidders eligible – OEMs/ Dealers authorised by OEMs	NO RESTRICTION
Entities from countries not eligible to participate on reciprocal basis	NOT APPLICABLE BEING DOMESTIC CATEGORY
Minimum local content for eligibility to participate	AS PER GOVT ORDERS
Classes of Local Suppliers eligible to participate	AS PER GOVT ORDERS
Mandatory Joint venture with Indian Company	NOT APPLICABLE
<b>5. Obtaining the Tender Document and clarifications</b>	
eProcurement Portal and helpdesk for Document availability and submission	Central Public Procurement Portal <a href="https://eprocure.gov.in/app">https://eprocure.gov.in/app</a>
Cost of Tender Document (INR)	NOT APPLICABLE
Office/ Contact Person/ email for clarifications	Purchase Section <a href="mailto:sao_purchase@iimcal.ac.in">sao_purchase@iimcal.ac.in</a> +91-33-7121 1000 Extn 1070/1061/ 1062 and +91-33-7121 1070, +91-33-7121 1061 and +91-33-7121 1062 (Direct)
<b>7. Pre bid Conference</b>	
Pre-bid Conference applicable or not	Yes
Place, time, and date of the Pre-bid Conference	<i>Date and Time : 16 May 2023 at 1430 hrs Indian Institute of Management Calcutta</i>
Place, time, and date before which Written queries for the Pre-bid conference must be received	<i>Date and Time : 16 May 2023 at 1130 hrs Indian Institute of Management Calcutta</i>
Place, time, and date before which registration of participants for the Pre-bid conference must be received	<i>Date and Time : 16 May 2023 at 1130 hrs Indian Institute of Management Calcutta</i>
<b>8. Preparation and Submission and Opening of Bids</b>	
Bids to be Addressed to	Senior Administrative Officer (Purchase) Indian Institute of Management Calcutta, Diamond Harbour Road, Joka, Kolkata, West Bengal – 700104
Instructions for Online bid Submission	As per Central Public Procurement Portal <a href="https://eprocure.gov.in/epublish/app">https://eprocure.gov.in/epublish/app</a>
Tender Opening Place	Purchase Section, Administrative Building, IIMC Kolkata
Alternate Bids allowed or not	NO

### **9. Physical submission**

## **NOTICE INVITING TENDER**

**NIT REFERENCE NO & DATE: IIMC/NIT/PROC/OSA/I/2023 24 DATE 01 MAY 2023**

**For “EMPANELMENT OF OUTSOURCING AGENCY AT L 1 RATE FOR PROVIDING MANPOWER TO INDIAN INSTITUTE OF MANAGEMENT CALCUTTA FOR A PERIOD OF FIVE YEARS”**

<b>10. Documents relating to Bid Security and Performance Security</b>			
Bid Security and Validity	<i>BID SECURITY DECLARATION CERTIFICATE (Attached as <b>FORM 4</b> to this RFP)</i>	Form of Security and To whom to be addressed	In favour of the “INDIAN INSTITUTE OF MANAGEMENT CALCUTTA” payable at KOLKATA in the form of an Account Payee Demand Draft/ Fixed Deposit Receipt/ Banker’s Cheque/Bank Guarantee from any Commercial Bank or Private Bank authorized to conduct Government business.
Performance Security and Validity	<i>Any value between 3% to 10% of Contract Value  SIXTY (60) DAYS beyond the final Bid Validity period</i>	Form of Security and To whom to be addressed	