

INDIAN INSTITUTE OF MANAGEMENT CALCUTTA  
DIAMOND HARBOUR ROAD  
KOLKATA – 700104

,

NOTICE INVITING TENDER

FOR

SELECTION OF VENDOR TO ENTER INTO “RATE CONTRACT

## NOTICE INVITING TENDER

NIT REFERENCE NO ~~DATE~~ : IIMC/NIT/PUR/SC/RC/IV/202 3-25 DATE 28 FEBRUARY 2023

For "SELECTION OF VENDOR TO ENTER INTO "RATE CONTRACT (RC)" FOR PROCURMENT OF VARIOUS CONSUMABLE STATIONARY AND MAINTENANCE ITEMS FOR A PERIOD OF TWO YEARS AT CENTRAL STORE OF INDIAN INSTITUTE OF MANAGEMENT CALCUTTA

Tender Information Summary (TIS)			
<b>1. Basic Tender Details</b>			
Tender Title	SELECTION OF VENDOR TO ENTER INTO "RATE CONTRACT (RC) PROCURMENT OF VARIOUS CONSUMABLE STATIONARY MAINTENANCE ITEMS FOR A PERIOD OF TWO YEARS AT CENTRAL STORE OF INDIAN INSTITUTE OF MANAGEMENT CALCUTTA		
Tender Ref.	NIT/IIMC/ PUR/SC/RC/IV/202 3-25 DATE28 FEBRUARY 2023		
Tender Type	OPE – DOMESTIC	Form of Contract	RATE CONTRACT
Tender Category	GOODS	No. of Covers	DOUBLE COVER
Bidding System	SINGLE STAGE/NO ENVELOPE SYSTEM	e-Reverse Auction to be held after Financial bid opening	NO
Procuring Organisation	Indian Institute of Management Calcutta	Procuring Entity	The Director, Indian Institute of Management Calcutta
Tender Inviting Authority (TIA)	Senior Administrative Officer (Purchase)	Address	Diamond Harbour Road, Joka, Kolkata, West Bengal 700104
Appointing Authority for Arbitration	Head of the Procuring Organisation		
<b>2. Requirement Details</b>			
Evaluation Basis	As per terms and conditions of contracts and Rules of Govt of India	Part quotation allowed or not	Not Allowed
Inspection Type	Final and On Site	Inspection Agency	By Procuring Entity
Inspection Schedule	After completion of work and before making payment		
Item Details	As per Schedule of Requirement	Quantity and Units	As per Schedule of Requirement
Indicative HSN Code	Item wise	Consignee/ State	IIMC, Kolkata/ West Bengal
Terms of Delivery	As per Tender Document	Completion date of Delivery	As per Tender Document

3.

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4. Eligibility to Participate	
Is this item reserved for exclusive Procurement from MSEs	NO
Nature of Bidders eligible—	

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10. Documents relating to Bid Security and Performance Security			
Bid Security and Validity	<i>Rs 63,000/- (Rupees Sixty Three Thousand Only) SIXTY (60) DAYS beyond the final Bid Validity period</i>	Form of Security and To whom to be addressed	Insurance Surety Bond, an Account Payee Demand Draft/ Fixed Deposit Receipt/ Banker's Cheque/Bank Guarantee from any Commercial Bank or Private Bank authorized to conduct Government business
Performance Security and Validity	<i>3% of Contract Value SIXTY (60) DAYS beyond the final Bid Validity period</i>	Form of Security and To whom to be addressed	INDIAN INSTITUTE OF MANAGEMENT CALCUTTA, Payable at Kolkata