

INDIAN INSTITUTE OF MANAGEMENT CALCUTTA

NOTICE INVITING TENDER

ENGAGEMENT OF A TATA SUMO (NON-AC)/ BOLERO (NON-AC) CAR ON RENTAL BASIS AT IIM CALCUTTA FOR A PERIOD OF TWO YEARS W.E.F. 1st October, 2022 TO 30th September, 2024

Tender No: NIT/IIMC/Transport-MDC and Security/31/2022-23 2nd Call Dated 08/08/2022

E-Tenders are invited by Indian Institute of Management Calcutta (hereinafter referred to as "IIMC") under Two-Bid System i.e. **Technical Bid and Financial Bid** from eligible Service

2. INSTRUCTION TO BIDDER

- a) Bidders are required to enroll on the e-procurement module of the Central Public Procurement Portal (CPPP) (URL: <https://eprocure.gov.in/eprocure/app>) by clicking the link on the CPPP Portal.
- b) Possession of a valid class II/III DSC in the form of smart card/e-token is a prerequisite for registration and participating in the bid submission activities. DSC's can be obtained from the authorized certifying agencies recognized by

A. TECHNICAL CRITERIA

- a) Bidders should comply the minimum specification of the tendered items in all respect.

B. FINANCIAL BID DETAILS

Financial bid i.e. BOQ given in the tender to be uploaded after filling all relevant information. The priced BOQ should be uploaded strictly, failing which the offer is liable for rejection. Kindly quote your offer for IIM Calcutta excluding GST.

Vendor should quote prices in BOQ only, offers indicating rates anywhere else shall be liable for rejection.

C. EVALUATION Of BID:

1. IIM Calcutta will evaluate the technical bid and based on the technical bid, Commercial bid will be evaluated. The technically qualified vendors will be informed through CPP Portal.
2. In case of any bidder is silent on any clauses mentioned in the Tender Documents, IIM Calcutta shall construe that the bidders has accepted the clause as per the Invitation to tender and no further claim will be entertained.
3. No revision in the terms and conditions quoted in the offer will be entertained.

(iii) The service provider needs to take full responsibility regarding all documentation required to run the vehicle on road, observance of all statutory rules, emergency repair cost, conduct of the driver etc. The institute shall not take any responsibility in this regard.

(iv) All accidental insurance liabilities will be met by the service provider. The provided vehicle

(xxii) Arbitration:

All disputes shall be tried to be settled mutually my making references to conditions of contract documents or prevailing local practices etc., but if not settled mutually, shall be referred to arbitration. Such arbitration shall be governed by the provisions of the Indian Arbitration and Conciliation Act, 1996 or as amended from time to time. The venue for such arbitration will be in Kolkata. The award of the Arbitrator shall be final, conclusive and binding on all parties to the contract.

Signature with Stamp

Date:

Full Name

Address.

,

Senior Administrative Officer (Purchase)
IIM Calcutta

(On the Firm Letter Head)

CERTIFICATE

I hereby certify that the above firm neither blacklisted by any Central/State Government/Public Undertaking/Institute nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

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Annexure II

(On the Firm Letter Head)

Annual Turnover Details

Evaluation Criteria		
Annual Turnover for last three financial years	Financial Year	Turnover (in Rs.)
	2018-19	
	2019-20	
	2020-21	

Note:

COMPANY DETAILS

Name of the Party		
Date of Incorporation/		
PAN Number		
GST Registration Number		
Bank Details	Account Number	
	IFS Code	
	Bank Name	
	Branch Name	
Office Address for Postal Communication		
Authorized Signatory Details	Name	
	Designation	
	Email	
	Phone	
Details of Contact other than Authorized Signatory	Name	
	Designation	
	Email	
	Phone	

Signature and Seal of Tenderer:

Name in Block Letters:

Designation:

Contact No.:

Annexure IV

<BOQ as per Excel>