

Engineering Division

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m) All corrigendum and addendum shall be part of tender documents and are to be fitted on the tender documents and stamped by the tenderer. Even if the tenderer fails to submit the tender and accept the award, he will be held responsible for the tender amount if he entertains any claim.

n) Should have a separate setup in Kolkata.

4.0 Tender documents comprise of:

- a) Volume –I:
  - a. Notice Inviting Tender
  - b. Checklist of Documents
  - c. Letter of undertaking
- b) Volume –II: Price Bid with

5.0 Relevant experience of the bidder shall be ascertained from the Completion Certificates from clients. The bidder has to produce original documents as demanded. The documents of any tenderer are to be subjected to scrutiny, submitted with the tender are found to be unsatisfactory or forged, they shall be rejected by IIMC. The decision of IIMC in this regard shall be final and binding on the tenderer.

6.0 All Tenders shall be valid up to 90 days from the due date of submission and must be accompanied by Earnest Money Deposit (EMD) in the form of "Demand Drafts", payable at Kolkata in form of Demand Drafts. The EMD shall be valid for a period of 90 days (Ninety Days) from the date of publication of Tender. Tenders submitted without EMD shall be rejected. However, exemption will be granted for the EMD as per Govt. of India norms.

7.0 All Tenders must be accompanied by Tender document cost payable in the form of "Demand Drafts", payable at Kolkata in form of Demand Drafts. It shall be valid for a period of 90 days (Ninety Days) from the date of publication of Tender. Tenders submitted without adequate amount of EMD shall be rejected.

The duly signed scanned copies of the Demand Drafts along with the relevant documents

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- K. The bidders are advised to submit their e-bids well before the e-bid due date. IIM CALCUTTA shall not be responsible for any delay in submission of e-bids for any reason including server and technical problems.
- L. The Technical and Financial Bid shall be digitally signed by the Authorized Signatory of the bidder & submitted "on-line" only. The authorized signatory of the bidder must be in possession of Power of Attorney before submitting the digitally signed bid. Scanned copies of various documents can be prepared in .pdf file format.
- M. Any tender received without original Earnest Money and Tender document fee in the form as specified in NIT shall not be considered and shall be summarily rejected.
- N. IIM CALCUTTA reserves the right to cancel the tenders before submission/opening of tenders, postpone the tender submission/opening date ed.